

APPLICATION FOR MEMBERSHIP -GENERAL INFORMATION

The Boys & Girls Clubs of Denton County, Inc. is a “private club” for youth. Our Club is not regulated by DFPS Child Care Licensing and is exempt from licensing as provided by Neighborhood Recreation Program exemption. Membership cards are required for admission. Members enter and leave “at will”.

Prior to attending and/or participating in Club activities, the following documents in addition to this Membership Application must be completed, signed, and returned to the Club. Fields requested on the application relating to demographics are required based on Federal and National BGCA mandated reporting requirements of this Club. The Club’s *Parent Member Handbook* is available by printing it from the website at www.bgcdentoncounty.org Parents who do not have access to a computer may request a printed copy of this handbook. All parents/guardians will be required to sign for a copy of the handbook. To provide an opportunity for parents to ask questions, parent orientations are held and orientation dates posted in the Club. The Club assumes no responsibility to ensure parents are aware of the contents of this handbook. Emails are used to provide parent notices and newsletters.

Annual Waiver & Release of Liability	Medication Storage Information (if applicable)
Authorized Pick-Up Designees	Technology Policy Acknowledgement Form
Emergency Contact Information	“Call of Duty” Authorization Form
General Release (preteen and teen only)	“PG 13” Movie Authorization Form
Medical Information & Treatment Authorization	Power Hour Permission Slip & Field Trip Authorization Forms (if applicable)
Medical Insurance Coverage Card (must be attached to above form)	Financial Aid Form + attachments (if applicable) (also needed for exception to payment schedules)

ENROLLMENT SPECIFICS

Club Membership: Club Membership is required to attend the BGDCD and all members are required to have their Club membership card with them each day for admittance to the Club. Members misplacing or losing their cards are required to purchase a replacement card in order to secure admission to the Club. Members will be given three opportunities to present their card before being refused admission to the activity areas.

Activity Fees/Camp Registration: Registration fees vary-- see Club site for specifics

- Registration for after school activities at the Club commences July 20th each year and space will be reserved with payment of registration fee—space & complimentary transportation are limited. If the after school activity fees are not paid on or before the first day of the academic school year the Club member’s space will be released & registration fee will not be refunded.
- Summer Camp registration commences March 15 of each year and camp space will be reserved with the payment of the registration fee. Onsite Camp activity fees are due on or before the first day of camp or the Club member’s camp space will be released and the registration fee will not be refunded. Lunch is not provided by the Club. Parents are to send lunches in an insulated lunch box/container. Snacks are available at the Club during snack times only.
- OnSite Activity (Club) & Offsite Activity (Field trip) fee payment. Refer to *Parent/Member Handbook*. Activity fees are available by the day, the week, bi-weekly or monthly. All activity fees excluding monthly, must be prearranged. See *Parent/Member Handbook* for late fees and Club action for nonpayment of activity fees. A mail slot is available on the east side of the building for drop off during hours the Club is closed. Special payment arrangements will be considered upon the completion of a financial aid request form accompanied by all of the required attachments & cover letter. Allow 2 weeks for review.
- Important information is available at the Club and it is recommended parents/guardians and teen members check bulletin boards for special notices as well as mail folders each day.
- Members are **required** to wear their Boys & Girls Club T-Shirt to participate in offsite activities (field trips). A T-Shirt is provided as part of the registration fee. Members not appropriately attired may not attend the offsite activity nor remain at the Club. **Parents are responsible** for ensuring members are appropriately attired for the offsite field trip.
- The Club offers complimentary transportation on a space available basis.



“A Private Club for Kids”
 The Boys & Girls Clubs of Denton County, Inc. is
 not regulated by DFPS Child Care Licensing.

MEMBERSHIP APPLICATION (Rev 7/1/08)

Member Information:

First Name: _____ Middle Initial: _____ Last Name: _____

Nick Name: _____ Age: _____ Date of Birth: _____

Address: _____ Sex: _____

City: _____ State: _____ Zip Code: _____

Home Tele: _____ Email Address: _____
 (This field required for notices/newsletters)

Cell #: _____ Current School: _____

Current Grade: _____ Will Club Member utilize complimentary pickup: ___ Yes ___ No

Demographic Information (mandatory tracking info for membership)

Family information:

- I live with: _____ Both natural parents _____ Mother _____ Father _____ Grandparents
 Other: _____
- Parent(s) marital status: ___ Married ___ Divorced ___ Remarried ___ Single
- Siblings Living at Same House ___ Brothers ___ Stepbrothers ___ Sisters ___ Step Sisters ___ Other
- Total number of family members living in same house: _____
- Which, if any does the Club member qualify for: ___ Free Lunch ___ Reduced Lunch ___ N/A

Race:

- ___ Asian ___ Black/African ___ Caucasian ___ Hispanic ___ Native American ___ Bi-Racial
 Other: _____

Income Information (check one):

___ Under \$5,000 ___ Under \$15,000 ___ Under \$25,000 ___ Under \$35,000 ___ Under \$50,000 ___ Under \$70,000
 ___ Under \$10,000 ___ Under \$20,000 ___ Under \$30,000 ___ Under \$40,000 ___ Under \$60,000 ___ Under \$80,000 MORE

Primary Parent/Guardian Information

 Last Name First Name Place of Employment

 Occupation Driver's License # Date of Birth
 Auto (include Make/Model/Year/Color) _____

Secondary Parent/Guardian Information

 Last Name First Name Place of Employment

 Occupation Driver's License # Date of Birth
 Auto (include Make/Model/Year/Color) _____



ANNUAL WAIVER AND RELEASE OF LIABILITY - 2008

Participant's Name	Parent/Guardian Name	Phone Work	Phone Home
Participant Address	City	Zip Code	Phone Cell

That I, _____, parent and/or legal guardian of the above participant in consideration of the privilege of allowing my child/ward to participate in any Boys & Girls Clubs of Denton County, Inc. (BGDC) activity, do hereby, for my child/ward, for myself, my heirs, executors and administrators, covenant and agree to INDEMNIFY AND HOLD HARMLESS the Boys & Girls Clubs of America, Boys & Girls Clubs of Denton County, Inc. and their Lessor, the City of Lake Dallas, their employees, agents, successors, assigns, sponsors and volunteers from any and all damages, claims or liability of any kind, whatsoever, by reason of injury to property or third persons occasioned by any act, error, omission, or failure to act attributable in whole or in part in any way to me.

I further do hereby expressly RELEASE, DISCHARGE AND HOLD HARMLESS The Boys & Girls Clubs of Denton County, Inc., The Boys & Girls Clubs of America, and the City of Lake Dallas, their employees, agents, successors, assigns, sponsors and volunteers from any and all damages claims or liability of any kind, whatsoever, from any injury to my child/ward or their death or damage to their property, arising or resulting from their participation in BGCDC activities or transportation to and from BGCDC activities, or from my presence upon the BGCDC or City of Lake Dallas property and/or facilities, INCLUDING BUT NOT LIMITED TO, CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE AND/OR GROSS NEGLIGENCE OF THE BGCDC, THE CITY OF LAKE DALLAS, ITS EMPLOYEES, AGENTS, SPONSORS AND VOLUNTEERS.

I understand that this "Annual Waiver and Release of Liability" is effective for all classes, camps, and/or activities in which my child participates between the dates of **January 1, 2008 and January 1, 2009**. I further understand and hereby give BGCDC the right to photograph, televise, film, and sound record the acts, appearances, and utterances and to use any descriptive words or names, in conjunction therewith and without limit as to the time, to produce and reproduce the same or any part thereof by any method, and to use for any purpose which the BGCDC deems proper. All such photographs, videotapes, films, and sound recordings shall be the exclusive property of the BGCDC, and I hereby relinquish all rights, title, and interest therein. I further understand that photo release and transportation at will (member may come and go at will from the program) is a condition of Club membership.

I recognize that all classes or activities of a physical nature involve some risk and by participating in any class and/or activity of the BGCDC, there is an assumption of the risk by me on behalf of my child/ward. I, hereby, acknowledge and accept full responsibility for all costs relating to first aid treatment, medical and/or emergency room hospital treatment rendered on behalf of my child. I further understand, that it my sole responsibility for keeping the BGCDC provided with a current copy of my child's medical health insurance coverage card for use in emergency medical situations.

I, the undersigned, have read this release and indemnification and understand all its terms. I execute it voluntarily and with full knowledge of its significance.

Parent/Guardian Signature

Date



GENERAL PERMISSION SLIP – 2008

Club Member Name: _____

TO: PARENTS OR GUARDIAN (*Please sign & return only if you wish your Club member to be permitted to participate in the following Club activities with staff members.*):

PreTeens & Teens: The Boys & Girls Clubs of Denton County will have opportunities throughout the year for some of our preteens and teens to participate in activities outside of scheduled field trips with staff. These activities will generally not occur on field trip days so as to not interfere with the Club member's ability to join the field trip.

Activities will include but are not limited to: bicycling with staff member, accompanying and assisting staff with grocery shopping for the Club, transporting donations made to the Club to our storage unit located in Lewisville, storage unit clean out, attending torch club meetings away from the Club, conducting fund raising within the community during Club hours, participating in community service activities (helping to pickup BGCDC adopted street in Lake Dallas), assisting elderly (as may be identified), substitute field trip due to cancellation of scheduled activity, etc.

Age 10 & Under: The Boys & Girls Clubs of Denton County will have opportunities throughout the year for some of our younger club members to participate in activities outside of scheduled field trips. These activities will generally not occur on field trip days so as to not interfere with the Club member's ability to join the field trip.

Activities will include but are not limited to: local community service such as picking up trash in local parks and/or school grounds, selling of fundraising items such as Christmas greenery, discount cards, etc. under the supervision of a staff member/volunteer, participating in a local parade, or attending a substitute field trip applicable to their age group if a regularly scheduled field trip has been cancelled due to weather or the provider, etc.

PARENT/GUARDIAN AUTHORIZATION: I, the undersigned, have read in full and have signed of my own free will this General Permission Slip and understand that all of the provisions set forth in the Annual Release & Waiver signed by me for the period January 01, 2008 thru December 31, 2008 also applies to these activities. By signing below, I am authorizing my child to participate in activities such as, but not limited to, those outlined above.

Parent/Guardian: _____ Date: _____

I DECLINE PERMISSION FOR THE ABOVE:

Parent/Guardian: _____ Date: _____

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**BOYS & GIRLS CLUBS
OF DENTON COUNTY, INC**

EMERGENCY CONTACT INFORMATION

Member Name(s): _____

Please keep this information updated as well as your parental/guardian contact information. If numbers are not kept current, it will hinder our ability to contact you and/or your emergency designee. A number where a parent/guardian can be reached at any time during the time the member is at the Club is required for attendance at the Club.

In case of emergency, individuals will be contacted in the order listed below:

Name	Relationship	Cell #	Work #	Home #
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				



AUTHORIZED PICK-UP DESIGNEES

Parents: The Boys & Girls Clubs of Denton County, Inc. is a “private club” for youth. It is not a licensed day care facility nor is it governed by DPFS licensing. Club Staff will enforce safety measures at the Club and Club members will only be allowed to depart with adults who are authorized for pickup. Because the Club is a “transportation at will” facility, by the nature of our exemption, members are free to join or leave the program at will to walk home without adult supervision.

Anyone listed as an approved Designee will be permitted to pickup the Club member with or without notification from the parent. Please secure the applicable social security numbers as Club Staff will require presentation of a driver’s license or other identification to confirm identification.

MEMBER NAME(S): _____

Approved Pickup Designees:

NAME	DRIVER’S LICENSE NUMBER



REQUEST & RELEASE FOR MEDICATION STORAGE

I understand that it is the policy of the Boys & Girls Clubs of Denton County, Inc.(BGCDC) to administer and dispense **NO** medication to it's members.

I further understand that if my child requires medication during the time that they are at the Club that I may request the Club to store the medication for my child's use and that my child is responsible for requesting the medication from the Site Director or their designee and for the actual taking of the medication.

I further understand that the Club accepts no responsibility for dispensing or overseeing of the taking of the medication. The Club reserves the right to discontinue this service at any time.

Prescription Medication

Over-the-Counter Medication

Child/Ward's Name _____

Medication _____

Dosage Schedule _____

Duration of Medication _____

Condition for which Medication is Prescribed _____

Physician Name & Phone Number _____

Health Conditions _____

Special Accommodations _____

I further do hereby expressly RELEASE, DISCHARGE AND HOLD HARMLESS The Boys & Girls Clubs of Denton County, Inc., the Board of Directors, their employees, agents, successors, assigns, sponsors and volunteers from any and all damages claims or liability of any kind, whatsoever, from any injury/death to my child/ward, arising or resulting from disbursement of medication as authorized by this release, INCLUDING BUT NOT LIMITED TO, CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE AND/OR GROSS NEGLIGENCE OF THE BGCDC, ITS DIRECTORS, ITS EMPLOYEES, AGENTS, SPONSORS AND VOLUNTEERS.

Parent/Guardian Signature

Date

Received by: (Office Manager)

Approved by: (Chief Professional Officer)



MEDICAL INFORMATION & TREATMENT AUTHORIZATION

I hereby request and authorize the Boys & Girls Clubs of Denton County, Inc. to administer first aid and/or secure paramedical services and/or emergency medical treatment for my child/ward, _____ . This emergency treatment authorization is valid for the period of January 1, 2008 to January 1, 2009. I further understand that the Boys & Girls Clubs of Denton County, Inc. is not liable for any costs associated medical treatment and/or medical services contracted on behalf of my child/ward. I am fully informed and aware that I am solely liable for any and all expenses incurred on behalf of my child/ward.

Medical condition(s) _____

Medicine allergies/allergies _____

Primary Physician (Name/Address/Phone) _____

Insurance Carrier: _____ Policy/Group Nbr: _____

Name of Insured: _____ SS#: _____

Medicaid Number (if applicable) _____

Hospital Preference Preferred Hospital (in non life threatening situations it MAY be possible to direct the ambulance to a hospital designated by you) _____.

I further do hereby expressly RELEASE, DISCHARGE AND HOLD HARMLESS The Boys & Girls Clubs of Denton County, Inc., the Board of Directors, their employees, agents, successors, assigns, sponsors and volunteers from any and all damages claims or liability of any kind, whatsoever, from any injury/death to my child/ward, arising or resulting from any rendering of first aid and/or any and all emergency services as authorized by this release, INCLUDING BUT NOT LIMITED TO, CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE AND/OR GROSS NEGLIGENCE OF THE BGDC, ITS DIRECTORS, ITS EMPLOYEES, AGENTS, SPONSORS AND VOLUNTEERS.

Parent/Guardian Signature Date

Received by: (Office Manager) Approved by: (Chief Professional Officer)



Tutoring Permission Form – Power Hour (After School Activity)

Dear Parent/Guardian

The Boys & Girls Clubs of Denton County is offering a mentoring program wherein volunteers are assigned to help members during our nationally recognized Power Hour. The Power Hour Program is part of our after school homework assistance and academic improvement program which focuses on helping Club members bring up their grades. The Club strives to help members reach and sustain a B average or above.

As part of this program, a volunteer will be assigned to help your child with their academic work in the areas of reading, math, and other academic areas where needed. All tutoring will take place at the BG CDC Club site. All volunteers working at the BG CDC are background checked to ensure the safety of our members.

If you would like your child to have benefit of this opportunity, it will be necessary **for you to provide the BG CDC with a copy of each of your child’s grade card throughout the school year** as well as completing the information listed below and returning it to the Club Site Director and/or their designee.

Parent/Guardian Name: _____ Relationship _____

Club Member Name: _____ Age _____

School Attending: _____ Grade _____ Teacher _____

In what areas would you like for a volunteer to assist your Club member?

My child has my permission (1) to participate in the Power Hour program; and (2) for the school to provide academic and social information about my child to the BG CDC (copies of grade cards, behavior reports, etc.); and (3) for the BG CDC to share this information with the assigned volunteer.

Club Site: Lake Dallas

BG CDC Contact: Office Manager or Chief Professional Officer

If you have a tutor preference please indicate below. Every effort will be made to pair your Club Member with a volunteer within your desired preferences. The Club does, however, reserve the right to assign the Club member to a volunteer of different characteristics if one within your preference is not available.

- Race/Ethnicity _____ Marital Status _____
- Sexual Orientation _____
- Faith/Religion _____
- Other (please specify): _____

Parent/Guardian Signature: _____ Date: _____

Note: Parents please provide the Club with a current copy of your child’s report card.

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**BOYS & GIRLS CLUBS
OF DENTON COUNTY**

PERMISSION SLIP – Must be 11 Years or Older

“Call of Duty”

TO: PARENTS OR GUARDIAN *(Please **sign the** bottom portion of this slip if you child is permitted to participate in the “Call of Duty” video game.*

My child _____ has my permission/consent to participate in the video game “Call of Duty” both at the Club and during LAN night parties.

Parent/Guardian: _____

Date: _____

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BOYS & GIRLS CLUBS
OF DENTON COUNTY

PERMISSION SLIP – PRETEENS & TEENS ONLY

PG 13 Rated Movies

TO: PARENTS OR GUARDIAN *(Please sign the bottom portion of this slip if you child is permitted to watch “PG 13” rated movies..)*

My child _____ has my permission/consent to watch movies rated “PG13”.

Parent/Guardian: _____

Date: _____



Computer Use Policy & Parent Permission Form

Boys & Girls Clubs of Denton County Inc. Responsible Computer Use Guidelines

The Boys & Girls Clubs of Denton County Inc. (B&GCDC), also referred to as “Club”, computer network and Internet access are available to members to enhance their educational experience and become literate in an increasingly technological world.

The purpose of these Responsible Computer Use Guidelines is to foster the appropriate use of that network and the Internet. The following Guidelines apply to all users whenever they access the Boys & Girls Club's network connection.

Educational Purpose

1. The B&GCDC network has been established for educational purposes limited to classroom activities, career development, and independent scholastic research on appropriate subjects.
2. The B&GCDC network has not been established as a public access service or a public forum. The Club has the right to place reasonable restrictions on the material you access or post through the system. You are also expected to follow the Club's Student Behavior Standards when accessing the network.
3. You may not use the B&GCDC network for commercial purposes. This means you may not offer, provide, or purchase products or services through this network.
4. You may not use the B&GCDC network for political lobbying, but you may use the system to communicate with elected representatives and to express your opinion on political issues.
- 5.

RULES

Personal Safety

1. You will not post personal contact information about yourself or other people. Personal contact information includes (but is not limited to) home, school, or work addresses and telephone numbers.
2. You will not agree to meet with someone you have met online without your parent's approval. A parent or guardian should accompany you to this meeting.
3. You will promptly disclose to the Educational Director or any other Club staff member or adult volunteer any message that you receive that is inappropriate or makes you feel uncomfortable.

Illegal Activities

1. You will not attempt to gain unauthorized access to the B&GCDC network or to any other computer system through the B&GCDC network. This includes attempting to log on through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."
2. You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses.
3. You will not use the B&GCDC network to engage in any illegal act, including but not limited to arranging for the purchase or sale of drugs or alcohol, engaging in criminal activity, or threatening the safety of another person.

System Security

1. You are responsible for your individual user account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
2. You will immediately notify the Educational Director or any other Club staff member or adult volunteer if you have identified or witnessed a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.

Inappropriate Language

1. Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages.
2. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful forms of communication. This applies to verbal and written language, diagrams, photographs, representations, videos or any other form of communication.
3. You will not post information that could cause damage or a danger of disruption.
4. You will not engage in personal attacks, including prejudicial or discriminatory attacks.
5. You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending him or her messages, you must stop.
6. You will not knowingly or recklessly post false or defamatory information about a person or organization.

Respect for Privacy

1. You will not re-post a message that was sent to you privately without permission of the person who sent you the message.

2. You will not post private information about another person.

Plagiarism and Copyright Infringement

1. You will not plagiarize works that you find on the Internet. Plagiarism is taking ideas or writings of others and presenting them as if they were yours.
2. You will respect the rights of copyright owners. Copyright infringement occurs when you reproduce a work that is protected by a copyright without authorization. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. Copyright law can be very confusing. If you have any questions ask the Educational Director or a Club staff member. Club staff members will direct the question to the Chief Professional Officer to ensure no infringement occurs.

Inappropriate Access to Material

1. You will not use the B&GCDC network to access material that is profane or obscene (pornographic), that advocates illegal acts, or that advocates violence or discrimination toward other people (hate literature). A special exception may be made for hate literature, if the purpose of your access is to conduct research, and both your teacher and parent or guardian approve.
2. If you mistakenly access inappropriate information, you should immediately tell the Educational Director or any Club Staff member or volunteer. This will protect you against a claim that you have intentionally violated this policy.
3. Your parent or guardian should instruct you if there is additional material that he or she thinks would be inappropriate for you to access. The Boys & Girls Club fully expects you to follow your parent's or guardian's instructions in this matter.

Your Rights

1. B&GCDC's network is considered a limited forum, similar to the school newspaper and therefore the Club reserves the right to regulate that forum for valid educational reasons. The Club will not restrict your speech on the basis of an agreement with opinions you are expressing.
2. You should expect only limited privacy of the contents of your personal files on the B&GCDC system. This situation is similar to the rights you have in the privacy of your locker.
3. An individual search will be conducted, if there is a reasonable suspicion that you have violated these Guidelines.

Disciplinary Actions

Members who violate the Responsible Computer Use Guidelines may be denied future Internet and/or network privileges for a defined period of time, or be subject to other disciplinary measures as set forth by the Educational Director and members of the Boys & Girls Club staff.

The signature below certifies that I have read and received a copy of the Boys & Girls Clubs of Denton County, Inc. Responsible Computer Use Guidelines. Return signature sheet with membership application. *****This policy may be retained by parents/club member***

This Section Must Be Signed By a Parent or Guardian for All Members under Age 18

Parent/Guardian Permission Slip

As a parent or guardian of Club Member _____, I have read the Boys & Girls Club of Denton County Responsible Computer Use Guidelines to my child and I consent to my child's participation in the Club technology program and lab use. I also agree to go over these rules and regulations with my child.

I understand that access to the Boys & Girls Club Network and the Internet is designed for educational purposes and the Boys & Girls Club has taken available precautions to educate members on appropriate educational materials. However, it is understood that no matter how much supervision and monitoring that the Club can offer, there will always be the possibility of my child coming into contact with inappropriate material, and I will not hold the Boys & Girls Club of Denton County Inc. responsible for materials acquired on the network.

Parent/Guardian Signature

Date

Form Distribution:

Original – Signature Page -Member File

Copy – Rules & Regulations Member